

Ontario Public Library Guidelines Monitoring and Accreditation Council

Wednesday, January 8, 2025, 2:00-3:30pm – via Zoom

Present:

Elise C. Cole [Chair] (OLA: OPLA)
Kelly Bernstein (AMPLO)
Cathy Fairbairn (Small Lib-South)
Catherina Moskau (Francophone)
Eric Guernsey (OLBA)

Caroline Goulding [Vice-Chair] (Small Lib-North)
Karen Milligan (CELUPL)
Allison Pilon (OLS)
Beth Rumble (ARUPLO)

Regrets: Adam Haviaras (MTCG); Feather Maracle (First Nations)

1. Call to order:

Elise called the meeting to order at 2:03 pm.

2. Approval of the Agenda:

Motion 25-01 – It was moved by Cathy and seconded by Allison that the agenda be approved.
CARRIED.

3. Approval of the Minutes of the December 11, 2024, meeting:

Motion 25-02 - It was moved by Beth and seconded by Eric that the minutes for the December 11, 2024, meeting be approved. CARRIED.

4. Business Arising from the Minutes

a. Audit report: St. Marys Public Library

- Kelly and Catherina presented the audit report for the St. Marys Public Library, a single site library system and explained the report, process, and recommendations. Kelly and Catherina will make final edits on the report regarding parking and adjustable height table guidelines.
- **Motion 25-03** – It was moved by Beth and seconded by Allison that the accreditation report for the St. Marys Public Library be approved, and that the library be reaccredited for a period of five years to December 31, 2029. CARRIED.

b. 2026 Edition

- Elise asked Council for recommendations of developing and editing the 2026 Guidelines and whether to host on Google Drive or MS Teams.
- Council decided to work with the document of MS Teams as current practice with storing reports and documents.
- Allison will create a working copy of the guidelines with current and 2026 suggested edits and new documentation, evidence for the auditors.
- More changes are needed for the Introduction and Accreditation Process document to make the audits more consistent and clearer for Council and Libraries.

c. Review of Current Guidelines

- 13.1 Collection Policy guideline – Council would like to add a mention of a diversity audit but will include this in 8.2 as an example for libraries. More consideration will delve into ideas of EDI initiatives for collection planning in small public libraries.
- 14.7 Local History Policy guideline – Council will work towards defining this guideline further and providing a more concise definition for understanding.

- 14.9 Indigenous Awareness and Reconciliation guideline – deferred to February meeting.

d. 2025 Libraries up for Reaccreditation

- In 2025, the only library up for reaccreditation is Prince Edward County Public Library. Elise will contact the library to gauge interest.
- There are a few other libraries interested in accreditation this year that require follow-up from Council.

5. New Business

a. Request for Presentation

- Council received a request for presentation on Accreditation from Hanover Public Library via Zoom. Their board meetings are held third Wednesday of every month at 6:30pm. Allison and Kelly offered to present to the Library Board and contact the library CEO to schedule.

6. Motion to Adjourn

Motion 25-04 – It was moved by Catherina that the meeting be adjourned at 3:26pm. CARRIED.

Next meeting – February 12, 2025, 2:00pm ET