

Ontario Public Library Guidelines Monitoring and Accreditation Council

Wednesday, August 14, 2024, 2:30-3:30pm – via Zoom

Present:

Elise C. Cole [Chair] (OLA: OPLA)

Caroline Goulding [Vice-Chair] (Small Lib-North)

Catherina Moskau (Francophone)

Eric Guernsey (OLBA)

Kelly Bernstein (AMPLO)

Cathy Fairbairn (Small Lib-South)

Beth Rumble (ARUPLO)

Allison Pilon (OLS)

Regrets: Adam Haviaras (MTCG); Feather Maracle (First Nations); Karen Milligan (CELUPL)

1. Call to order:

Elise called the meeting to order at 2:32 pm.

2. Approval of the Agenda:

Motion 24-26 – It was moved by Catherina and seconded by Beth that the agenda be approved. CARRIED.

3. Approval of the Minutes of the July 10, 2024, meeting:

Motion 24-27 - It was moved by Eric and seconded by Beth that the minutes for the July 10, 2024, meeting be approved. CARRIED.

4. New Business

a. Audit reports: Brockville and Lincoln Pelham

- Caroline and Allison presented the audit report for the Brockville Public Library, a single site library system and explained the process and recommendations.
- **Motion 24-28** – It was moved by Catherina and seconded by Beth that the reaccreditation report for the Brockville Public Library be approved, and that the library be accredited for a period of five years to December 31, 2029. CARRIED.
- Cathy and Beth presented the audit report for the Lincoln Pelham Public Library, a four-branch library system. A few revisions are needed in the guidelines report and will be followed up with the library CEO.
- **Motion 24-29** – It was moved by Caroline and seconded by Catherina that the accreditation report for the Lincoln Pelham Public Library be approved, and that the library be accredited for a period of five years to December 31, 2029. CARRIED.
- Allison will email OLS finance to fill both Brockville and Lincoln Pelham for the virtual audits and send the window clings. Elise will email the library CEOs to congratulate them on their successful accreditation.

b. Co-auditors needed: Essa Public Library and St. Mary's Public Library

- Allison and Beth will be the auditors for the Essa Public Library
- Catherina and Kelly will be the auditors for the St. Mary's Public Library
- Allison has setup MS Teams space for both libraries and will correspond with both library CEOs to share auditor information.

c. Hawkesbury Public Library extension

- **Motion 24-30** – It was moved by Catherina and seconded by Beth that Hawkesbury Public Library be granted an extension of twelve (12) months to submit a request for reaccreditation to be completed no later than December 31, 2025. The Library system will be billed a fee for \$50 for the extension. CARRIED

5. Business Arising from the Minutes

a. Fall information session

- Council decided to move ahead with a video rather than a Zoom information session since there has been some confusion with the accreditation process. Allison will start to work on a script to create an introduction and process video to share with CEOs about how to start the accreditation process. Council members will then be invited to comment on the script and slides.

6. Other Business

- OPLG in the news: "(Stratford Public) [Library looking at Grand Trunk site for new location: CEO,](#)" *Stratford Beacon Herald*. 2 Aug 2024
- Save the date: OLA Super Conference 2025: Jan 29-Feb 1: Session proposals accepted Aug 20-Sep 30.

7. Motion to Adjourn

Motion 24-31 – It was moved by Catherina that the meeting be adjourned at 3:32pm. CARRIED.

Next meeting – September 11, 2024, 2:00pm EDT