

## Ontario Public Library Guidelines Monitoring and Accreditation Council

Wednesday, June 12, 2024, 2-3:30pm – via Zoom

### Present:

Elise C. Cole [Chair] (OLA: OPLA)

Caroline Goulding [Vice-Chair] (Small Lib-North)

Catherina Moskau (Francophone)

Eric Guernsey (OLBA)

Feather Maracle (First Nations)

Karen Milligan (CELUPL)

Adam Haviaras (MTCS)

Allison Pilon (OLS)

Regrets: Kelly Bernstein (AMPLO); Cathy Fairbairn (Small Lib-South); Beth Rumble (ARUPLO)

### 1. Call to order:

Elise called the meeting to order at 2:03 pm.

### 2. Approval of the Agenda:

**Motion 24-20** – It was moved by Catherina and seconded by Adam that the agenda be approved. CARRIED.

### 3. Approval of the Minutes of the May 8, 2024, meeting:

**Motion 24-21** - It was moved by Caroline and seconded by Eric that the minutes for the May 8, 2024, meeting be approved. CARRIED.

### 4. Business Arising from the Minutes

#### a. Updated re French Translation in checklist

- Deferred to the July meeting, Caroline and Catherina are still working on the French translation of the self assessment tool and will share an update next meeting.

#### b. Discussion of fall 2024 audits

- Lincoln Pelham audit team is Beth and Cathy, scheduled for July, 2024. Karen to observe this team.
- Brockville audit team is Caroline and Allison, scheduled for June, 2024. Eric to observe this team.
- Grand Valley audit team is Elise and Catherina. Allison to set up the MS Teams space and book the OLS zoom for the audit date TBD.
- Allison will reach out to libraries who wanted a 2024 audit scheduled.
- Zoom information session will be booked in the coming weeks for interested libraries.
- Experienced council members will set up session for new council members to learn more about the audit training process.

### 5. New Business

#### a. Auditor's Notes: discussion re update

- Allison will work to align the auditor notes with self evaluation checklist to be all in one document, ready for the July meeting. The column left will be examples of evidence/documentation to be shared by libraries.
- Allison will create a template for the audit reports to be shared at the July meeting.

### 6. Motion to Adjourn

**Motion 24-22** – It was moved by Eric that the meeting be adjourned at 3:12pm. CARRIED.

**Next meeting** – July 10, 2024, 2:00pm EDT