

Ontario Public Library Guidelines Monitoring and Accreditation Council

Wednesday, May 8, 2024, 2-3:30pm – via Zoom

Present:

Elise C. Cole [Chair] (OLA: OPLA)

Caroline Goulding [Vice-Chair] (Small Lib-North)

Beth Rumble (ARUPLO)

Eric Guernsey (OLBA)

Cathy Fairbairn (Small Lib-South)

Karen Milligan (CELUPL)

Kelly Bernstein (AMPLO)

Allison Pilon (OLS)

Regrets: Feather Maracle (First Nations); Adam Haviaras (MTCS); Catherina Moskau (Francophone)

1. Call to order:

Elise called the meeting to order at 2:02 pm.

2. Approval of the Agenda:

Professional development was added as New Business 5a) by Elise. **Motion 24-12** – It was moved by Caroline and seconded by Beth that the agenda be approved as amended. CARRIED.

3. Approval of the Minutes of the April 10, 2024, meeting:

Motion 24-13 - It was moved by Eric and seconded by Beth that the minutes for the April 10, 2024, meeting be approved. CARRIED.

4. Business Arising from the Minutes

a. Introduction and accreditation process document

- Draft accreditation process document was reviewed and sent to Council. The document has is a merger of the Introduction and Process documents that have been edited for clarity and updated to reflect current virtual audit practices.
- **Motion 24-14** – It was moved by Caroline and seconded by Allison that this revised document is approved. CARRIED.
- **Motion 24-15** – It was moved by Caroline and seconded by Kelly that this revised document be sent to the translator for translation in French. CARRIED.

b. Audits in 2024: New and reaccreditations

- Caroline and Allison are the auditors for Brockville Public Library and hoping for their audit to be scheduled later this spring. Eric would like to sit in on the Brockville audit for learning purposes. Allison will communicate with Eric on dates and logistics.
- Cathy and Beth agreed to be auditors for Lincoln Pelham Public Library and will communicate further with Allison for logistics and scheduling. Karen would like to sit in on the Lincoln Pelham audit for learning purposes. Allison will communicate with Karen on dates and logistics.
- The June meeting will discuss the fall audit schedule and ask for auditors to volunteers from Council.

c. French Translation self-assessment tool

- Caroline and Catherina are still working on the French translation of the self assessment tool and will share an update at the June meeting.

5. New Business

a. Professional Development

- The OLS has a professional development opportunity on Indigenous identity fraud hiring practices starting in June as a three-part series that would be of interest to Feather. OPLG would like to support Feather by paying for registration.

- **Motion 24-16** – It was moved by Eric and seconded by Beth to support professional development for Feather through registration in this series.

b. Presentation to Sault Ste. Marie on April 29

- Allison presented an educational session on the benefits of accreditation on April 29 to the Sault Ste. Marie Library Board and it was well received with questions about the process and involvement from the board level. Allison also mentioned that information about the benefits of accreditation were shared with the OLS board assembly meetings that took place in April and May.

c. Guidelines 10.4 and 10.5

- Both guidelines 10.4 and 10.5 needed some revisions after Cathy had shared some concerns about following these guidelines. Wording has been revised and edited in 10.5 to better reflect the guidelines in practice making it more accessible for libraries to understand. Guideline 10.4 will need further conversation and consideration.
- **Motion 24-17** – It was moved by Eric and seconded by Karen to revise the wording of guideline 10.5.
- **Motion 24-18** – It was moved by Caroline and seconded by Beth to send this guideline for French translation.

d. Guidelines Group Chat

- There was a suggestion received by Elise to offer a drop-in opportunity, similar to OLS VOLT drop ins, where CEOs going through the OPLG audit process can share ideas, ask questions and have conversation. Council decided it might be challenging to conduct this over Zoom due to Council availability but that all questions can be forwarded to guidelines Council and this idea will continue to be discussed.

6. Motion to Adjourn

Motion 24-19 – It was moved by Beth that the meeting be adjourned at 3:23 pm. CARRIED.

Next meeting – June 12, 2024, 2:00pm EDT