

## Ontario Public Library Guidelines Monitoring and Accreditation Council

Wednesday, February 14, 2024, 2-3:30pm – via Zoom

### Present:

Elise C. Cole [Chair] (OLA: OPLA)

Caroline Goulding [Vice-Chair] (Small Lib-North)

Beth Rumble (ARUPLO) (Late- 2:30pm)

Feather Maracle (First Nations)

Catherina Moskau (Francophone)

Karen Milligan (CELUPL)

Kelly Bernstein (AMPLO)

Cathy Fairbairn (Small Lib-South)

Allison Pilon (OLS)

Regrets: Adam Haviaras (MTCS)

Vacant: OLA: OLBA

### 1. Call to order:

Elise called the meeting to order at 2:04 pm.

### 2. Welcome Karen Milligan, CELUPL Rep

### 3. Approval of the Agenda:

**Motion 24-05** – It was moved by Catherina and seconded by Kelly that the agenda be approved. CARRIED.

### 4. Approval of the Minutes of the January 10, 2024, meeting:

**Motion 24-06** - It was moved by Cathy and seconded by Caroline that the minutes for the January 10, 2024, meeting be approved. CARRIED.

### 5. Business Arising from the Minutes

#### a. 2024 Edition Update

1. Translation – Melanie has completed the translation for the 2024 edition which has the word version posted on the OPLG website.
2. Excel self evaluation version – Elise has reached out to Franz at Blue Mountain Public Library to see if a subgroup from OPLG council can be trained on how to develop the document. Caroline, Elise and Allison will be part of the training session from Franz.
3. Addition of 2022 survey stats to OPLG additional resources. Allison has added the 2022 data from the statisticians into the document but there are missing fields. Elise and Caroline will reach out to Richard for follow up on why the data was incomplete.

#### b. Terms of Reference

- Elise, Caroline, Allison and Feather have made suggested revisions to the terms of reference document and will bring suggestions to a future council meeting.

#### c. Awards Gala Recap and Certificates update

- Caroline presented the OPLG accreditation certificates at the OLA public library awards gala on Thursday, January 25, 2024. Some newly re-accredited libraries were not able to attend so Ministry staff will send the certificates on behalf of the OPLG.

#### d. Email to libraries whose accreditation expires this year

- There are 16 libraries to potentially contact this year (10 currently accredited and 6 who have lapsed) to see if they are seeking reaccreditation. Some libraries have already reached out by email to inquire- Brockville and Champlain.
- An email will come to ask for volunteer auditors from council for the libraries who seek accreditation or re-accreditation.
- Elise will ask Steven Kraus (OLS) for ownership of the Google Drive

### 6. New Business

**a. Introduction and Accreditation documents**

- Allison has been working on an amalgamated document of the current introduction and accreditation process. This is also to not year the document and keep it applicable to several years of guideline revisions and as more of a general document.
- Allison will bring this forward to council and send to Caroline for editing and second opinion.

**b. 2025 Edition suggestion to consider**

- Elise proposed the idea to revise the guidelines every two years as was previous practice historically. That would allow this year (2024) to focus on the many re-accreditations and new accreditations that come forward.
- Caroline suggested we focus on the indigenous review and other specific guidelines that were to be revised for the 2024 guidelines.
- 2026 guidelines would be a line-by-line thorough review as there are less re-accreditations that year and 2025 can focus on the revisions.

**c. OPLG Council Teams Site**

- Allison is the administrator for the OPLG teams site and the transition is going well. We are still in the testing stage with libraries testing permissions and levels of access. Allison will send along the team to all OPLG council members for testing. If needed, we can still use the Google drive for immediate access if necessary.

**7. Motion to Adjourn**

**Motion 24-07**– It was moved by Catherina that the meeting be adjourned at 3:05 pm. CARRIED.

**Next meeting** – April 10, 2024 (March 13, 2024 cancelled due to lack of quorum)