

Ontario Public Library Guidelines Monitoring and Accreditation Council

Wednesday, December 13, 2023 2-3:30pm – via Zoom

Minutes

Present:

Elise C. Cole [Chair] (OLA: OPLA)

Sabrina Redwing Saunders [Vice-Chair]

Beth Rumble (ARUPLO) (until 2:15pm)

Feather Maracle (First Nations)

Caroline Goulding (Small Libraries-South)

Adam Haviaras (MTCS)

Alicia Subnaik Kilgour (CELUPL)

Kelly Bernstein (AMPLO)

Cathy Fairbairn (Small Libraries-Southern)

Jesse Roberts (OLS)

Allison Pilon (OLS)

Regrets: Catherina Moskau (Francophone)

Vacant: OLA: OLBA

Guest(s): Steven Kraus, Director of Training and Consulting (OLS)

1. Call to order:

Elise called the meeting to order at 2:03 pm.

2. Approval of the Agenda:

Motion 23-49 – It was moved by Caroline and seconded by Adam that the agenda be approved. CARRIED.

3. Approval of the minutes of the November 8, 2023 meeting:

Motion 23-50 - It was moved by Jesse and seconded by Sabrina that the minutes for the November 8, 2023 meeting be approved as amended. CARRIED.

4. New Business

a) Presentation by Steven Kraus (OLS)– MS Teams in replacement of the Google Drive

The OLS recommends that the OPLG transition the working documents and shared workspace to MS Teams rather than Google Drive. Google Drive is a security liability as the documents are not fully secure or backed up on a regular basis.

MS Teams will organize OPLG information in a mirrored environment and can be backed up for security purposes.

Caroline mentioned this could potentially be an issue for libraries accessing MS Teams if they are switching accounts, but this can be dealt with on a case-by-case basis. MS Teams information is contained as should allow for permissions and access for external use.

Beth mentioned that many IT departments are asking for respective organizations to stop using Google Drive as it is a security risk.

Motion 23-51 – It was moved by Caroline and seconded by Beth that the transition from Google Drive to MS Team be approved. CARRIED.

5. Business Arising from the Minutes

a) Work on 2024 edition – Area III: Policy

Guideline 14.9 Indigenous Awareness and Reconciliation. This section is to be split apart in the 2025 edition to embed new elements throughout the guidelines. Wording was also changed with language revisions recommended by Feather Maracle. This guideline will need to mention OLA,

FOPL and CFLA as they all have working groups. Policy 4) was added to include a policy or plan identifying training for all personnel (including staff, board and volunteers) on the indigenous awareness and reconciliation efforts of the organization.

Working Group was Feather, Sabrina, Elise, Allison and Jesse.

Jesse will send final documents for translation. A working group of Elise, Allison, Caroline, and Franz will be organized in the upcoming weeks.

Motion 23-52 – It was moved by Sabrina and seconded by Feather that the 2024 OPLG guidelines be approved. CARRIED.

b) Updates on items from last meeting

a. Port Colborne Public Library Board Presentation

Elise sent a recording of the Ontario Library Association Super Conference 2023 OPLG video to the Port Colborne Library Board and Susan Therrien. Alicia mentioned that the Niagara region is under a regional governance review.

b. Chatham-Kent Public Library Media Release

Tania Sharpe requested copies of OPLG media releases from Elise Cole.

c. OPLA Awards Gala

Elise has been in contact with the OLA about the Super Conference Awards Gala to present the OPLG certificates. Adam is ordering frames for the certificates. At this time, 12 libraries will be present for the Gala, with one not able to attend and will need to be mailed. Elise will record remarks as she will not be present.

d. OPLG Account Information

Allison will provide Elise with the OPLG financial account information from the OLS as soon as it is provided.

6. Other Business:

2024 meetings will be kept on the second Wednesday per month. Allison will set up the ZOOM meetings using the OLS account.

7. Motion to Adjourn

Motion 23-53– It was moved by Adam that the meeting be adjourned at 3:11 pm. CARRIED.

Next meeting – January 10, 2024