

Ontario Public Library Guidelines Monitoring and Accreditation Council

Wednesday, October 13, 2021 – via Zoom

Draft Minutes

Present:

Elise C. Cole / Oakville PL [Chair] (OLA: OPLA)
Brian Masschaele (ARUPLO)
Alicia Subnaik Kilgour (CELUPL)
Adam Haviaras (MHSTCI)
Peggy Malcolm (OLS)
Jesse Roberts (OLS)

Sabrina Redwing Saunders [Vice-Chair] (AMPLO)
Carole-Ann Demers (Northern)
Cathy Fairbairn (Southern)
Caroline Goulding (OLA: OLBA)
Catherina Rouse (Francophone)

Regrets:

Feather Maracle (First Nation)

1. Call to order:

Elise C. Cole called the meeting to order at 2:04 pm. Quorum was achieved for the meeting.

2. Welcome and introductions

Elise Cole introduced the new Francophone representative to the OPLG, Catherina Rouse from Clarence-Rockland Library.

3. Approval of the Agenda:

Motion 21-38 – It was moved by Jesse Roberts and seconded by Carole-Ann Demers that the Agenda be approved, with the addition of a discussion about 2022 dates. CARRIED.

4. Approval of the minutes of the September 15, 2021 meeting:

At Item 4a), the spelling of Melanie Prevost's name was corrected and at 5a) the end date for Muskoka Lakes Public Library was changed from 2025 to 2026.

Motion 21-39 - It was moved by Adam Haviaras and seconded by Brian Masschaele that the minutes for the meeting of September 15, 2021 be approved, as corrected CARRIED.

5. Business Arising from the Minutes

a. Report from sub-committee re: sample OPLG exemplars, etc.

Peggy will send chart and files to Jesse for posting on the OPLG website.

b. New logo: Plans for stationary

The electronic versions of the OPLG letterhead are now posted on the OPLG Google Drive.

c. Review of Guidelines

In preparation for the 2022 edition of the OPLG Guidelines, four specific guidelines had been flagged as being confusing to libraries in terms of expectations. The four guidelines are: Guideline 7.2 – Community Analysis; Guideline 7.5 - Performance Measurement Indicators and Statistics; Guideline 9.3 – Community Need (within Planning for Library Services section); and Guideline 10.1 - Community Programming Need. The discussion focused on what was being asked, especially given that there are two sentences, for example, that the library identifies a need AND the library uses that identified need in planning. It was agreed that Council members would review those guidelines, and using the 2021 edition, as posted in the OPLG Google Drive and, if possible, make some notes or suggestions to help clarify expectations.

6. New Business

a) Review of 2021 edition of the Guidelines for the 2022 edition

Elise noted that the November meeting would focus on a review of the 2021 guidelines so that the 2022 edition is ready for the start of 2022. There is one remaining audit for this year, at North Perth, and the audit report may be ready for the December meeting.

b) Meeting Dates for 2022

It was agreed that we would continue to meet at 2 pm on the second Wednesday of the month. The following dates were set, with the proviso that a meeting may be cancelled with notice. Jesse will set the meetings using one of the OLS Zoom accounts and set up invitations for Council members.

- Jan 12, 2022 02:00 PM
- Feb 9, 2022 02:00 PM
- Mar 9, 2022 02:00 PM
- Apr 13, 2022 02:00 PM
- May 11, 2022 02:00 PM
- Jun 8, 2022 02:00 PM
- Jul 13, 2022 02:00 PM
- Aug 10, 2022 02:00 PM
- Sep 14, 2022 02:00 PM
- Oct 12, 2022 02:00 PM
- Nov 9, 2022 02:00 PM
- Dec 14, 2022 02:00 PM

7. Other business

There is an OLS webinar set for Tuesday November 30th on the OPLG and the accreditation process. In addition, Elise will investigate the timing for submissions to the next edition of the OLPA Newsletter, *HoOPLA*, so that we might be able to announce that the 2022 edition is ready and posted on the OPLG website.

8. Motion to adjourn

Motion 21-40 – It was moved by Catherina Rouse that the meeting be adjourned at 3:17 pm. **CARRIED.**

Upcoming 2021 Meeting Dates: Nov. 10 and Dec. 8. Both set for 2 to 3:30 pm ET.