

## Ontario Public Library Guidelines Monitoring and Accreditation Council

Wednesday, June 9, 2021 – via Zoom

### Minutes

#### Present:

Elise C. Cole / Oakville PL [Chair] (OLA: OPLA)  
Sabrina Redwing Saunders [Vice-Chair] (AMPLO)  
Julie Latimer (Francophone)  
Brian Masschaele (ARUPLO)  
Alicia Subnaik Kilgour (CELUPL)  
Carole-Ann Demers (Northern)  
Rob Lavery (MHSTCI)  
Jesse Roberts (OLS)  
Peggy Malcolm (OLS)

#### Regrets:

Cathy Fairbairn (Southern)  
Caroline Goulding (OLA: OLBA)  
Feather Maracle (First Nation)

#### 1. Call to order:

Elise C. Cole called the meeting to order at 2:08 pm. Quorum was achieved for the meeting.

#### 2. Approval of the Agenda:

**Motion 21-24** – It was moved by Alicia Subnaik Kilgour and seconded by Brian Masschaele that the Agenda be approved. CARRIED.

#### 3. Approval of the minutes of the May 12, 2021 meeting:

**Motion 21-25** - It was moved by Brian Masschaele and seconded by Julie Latimer that the minutes for the meeting of May 12, 2021 be approved as corrected. CARRIED.

#### 4. Business Arising from the Minutes

##### a. Update re: translation of the document called *Ontario Public Library Guidelines Introduction and Resource materials 2021*

This document incorporates the Definitions, statistics using the 2019 Annual Survey and outlines the process. While the original motion was “up to \$1500”, the invoice came in at less than \$700. It was been forwarded for payment. With both the OPLG Checklist and Resource document now translated, there was a discussion regarding any remaining documents for translation, especially as the audits can be conducted in French.

**Motion 21-26** - It was moved by Peggy Malcolm and seconded by Carole-Ann Demers that the document called *OPLG Accreditation Process: Information for Libraries* be translated to complete the suite of public documents. CARRIED

**b. Update re: Audit Request Form, new OPLG Council e-mail and website modifications.**

The audit request form has been updated to remove the 2 OLSs but will need to be updated to make the headings bilingual and to incorporate the new e-mail address provided by the OLS. This is a new distribution e-mail for incoming messages to be delivered to Elise, as Chair and Peggy and Jesse, as OLS staff. Jesse will look after those changes and will adjust the website to include the new French materials. There was a discussion about the use of Icons on the OPLG website for social media (Facebook, Instagram). It was noted that the Facebook page was never published. It was agreed that these icons should be removed, and that if Council wishes to move into social media, that LinkedIn might be a better fit.

**c. Report from sub-committee re: sample OPLG exemplars, etc.**

Nothing to report currently.

**d. Review of upcoming accreditations and extensions given.**

At the last meeting, it was reported that only West Perth had indicated that they wish to move ahead. Since then, North Perth and Oxford County have asked for access to the Google Drive so that they can begin to load materials for their re-accreditation. Muskoka Lakes has submitted a request for an accreditation and have been given access to a Google Drive folder.

**5. New/Other Business**

Those present reviewed the new renderings of the Council Logo. It was agreed that Elise should ask the designer for new versions of OPLG-#4 (on page 5) with text changed to remove the ampersand in the English title, change the split on the French version (lignes directrice) and alter the font to match the renderings on pages 1 and 6. Elise will also ask for a revised version of #2, again to remove ampersand and to offer choice with and without line.

**Motion 21-27** - It was moved by Sabrina Saunders and seconded by Julie Latimer that the decision on newly rendered Logo can be done by e-mail and ratified at the August meeting. **CARRIED**

On a related note, staff at Blue Mountains created an accreditation badge for accredited libraries to use on their library website. Once the new logo rendered is decided, the badge will be updated to reflect any changes. Then each accredited library will be given the file so that they can add this image to their library website. In addition, Peggy will check the supply of OPLG window clings (given to all accredited libraries for each site) at the OLS Sudbury office, and consideration will be given to creating new clings with the new rendering.

**6. Motion to adjourn**

**Motion 21-28** – It was moved by Alicia Subnaik Kilgour that the meeting be adjourned at 3:21 PM. **CARRIED.**

**Upcoming 2021 Meeting Dates:** August 11, Sept. 8, Oct. 13, Nov. 10 and Dec. 8. All set for 2 to 3:30 pm. The meeting for July has been cancelled.