

## Ontario Public Library Guidelines Monitoring and Accreditation Council

Wednesday, October 14, 2020 –via Zoom

### Minutes

Present: Elise C. Cole / Oakville PL [Chair] (OLA: OPLA)  
Sabrina Redwing Saunders [Vice-Chair] (AMPLO)  
Cathy Fairbairn (Southern)  
Peggy Malcolm (SOLS)  
Steven Kraus (OLS-North)  
Jesse Roberts (OLS-North)  
Brian Masschaele (ARUPLO)  
Caroline Goulding (OLA: OLBA)  
Feather Maracle (First Nation)  
Mélanie Prevost (Francophone)  
Carole-Ann Demers (Northern)

Regrets: Adam Haviaras (MHSTCI)  
Alicia Subnaik Kilgour (CELUPL)

#### 1. Call to order:

Elise C. Cole (OLA: OPLA) called the meeting to order at 205pm. Quorum was achieved for the meeting. Elise welcomed our new OLS-North representative: Jesse Roberts. Most recently at Thunder Bay Public Library, Jesse has joined the OLS-North staff and will replace Steven Kraus on the Council. Steven will continue with Council until December to ensure a smooth transition.

#### 2. Approval of the Agenda:

**Motion 20-24** – It was moved by Caroline Goulding and seconded by Cathy Fairbairn that the Agenda be approved with the addition of a new item at #5 called Terminology for Guidelines. CARRIED.

#### 3. Approval of the minutes of the September 23, 2020 meeting:

**Motion 20-25** – It was moved by Sabrina Redwing Saunders and seconded by Brian Masschaele that the minutes for the meeting of September 23, 2020 be approved. CARRIED.

#### 4. Business Arising from the Minutes:

- a) **Memorandum received from Jorge Rivera re: Edge 2.** There was a discussion about the value and use of Edge 2.0. It was agreed that we do not provide endorsements or require libraries to use a specific tool, but that we could mention this tool as an example of where a library could collect data. As a product, it does not tie in with accreditation, and Council respectfully declines the offer of a presentation. The Council Chair will respond with Council's decision.
- b) **Translation of the current edition of Guidelines.** It had been noted that the last translation work on the Guidelines was for the 7<sup>th</sup> edition, and that this translation work should be updated. It was agreed that Peggy Malcolm would create a comparison chart with three versions (2020 edition in English, 7<sup>th</sup> edition

in English and 7<sup>th</sup> edition in French). Sabrina would work with her co-op student to mark up this copy to see how many changes had been made in English. Mélanie offered to work on the updates to French, and Carole-Ann Demers offered to help. At the next meeting, the Council will have a better sense of the volume of translation work required. If too much, it may need to be paid work from the Council funds (presently at about \$3000).

- c) **Council Google drive access:** The link for this drive containing OPLG Council Documents and Resources has been shared with Council, and all new Council members confirmed that they can access it.
- d) **Celebrations for successful accreditations in 2020 and 2021** – While successful libraries/library systems would receive a letter on their achievement and a decal, if the OLA is not holding an in-person event, we should consider how we might offer a celebration/recognition. As the OLA: OPLA Rep, Elise offered to ask OPLA what they are thinking about for the various awards. One suggestion was that the Council arrange a local presentation with the MPP for the riding, e.g. Todd Smith for Bay of Quinte where the County of Prince Edward Library is located.
- e) **Meeting Dates:** It was agreed that, unless noted, meetings would be on the second Wednesday of the month between 2 and 3:30 pm, specifically
  - 2020: November 18 (Please note date change) and December 9
  - 2021: January 13, February 10, March 10, April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 10, and December 8
- f) **Return to editing** – During the meetings of November and December, Council members will work with the side by side version (created for the translation work in 4b) and made the final changes, so that the 2021 annual update is published by the time of the Ontario Library Association Conference. A copy of the side by side version will be placed on the Google Drive for review, and the “spot to start this last 2020 review” be clearly indicated so that members can review the sections before the November meeting.

## 5. New Business:

- a) **Terminology.** Elise raised the point about variations in titles used throughout the OPLG materials, e.g. Guidelines vs Checklist, Edition vs Annual Update. It was agreed that Council try to be more consistent and use OPLG 2020 Edition rather than other terms.

## 6. Other Business/Future Work:

- a) It was noted that the OLS will continue to provide hosting services for the OPLG Council website. It was agreed that for the December meeting, Council will look at the descriptive pages on the OPLG website at <https://ontariopubliclibraryguidelines.ca> to determine what changes are needed.
- b) It was also noted that Council will need to amend the OPLG Council Terms of Reference at our April 2021 meeting

## 8. Motion to adjourn:

**Motion 20-26** – It was moved by Feather that the meeting be adjourned at 305PM. **CARRIED.**