

Ontario Public Library Guidelines Monitoring and Accreditation Council

Wednesday, September 23, 2020 –via Zoom

Minutes

Present: Elise C. Cole / Oakville PL [Chair] (OLA)
Sabrina Redwing Saunders [Vice-Chair] (AMPLO)
Cathy Fairbairn (Southern)
Peggy Malcolm (SOLS)
Brian Masschaele (ARUPLO)
Caroline Goulding (OLBA)
Alicia Subnaik Kilgour (CELUPL)
Feather Maracle (First Nation)
Mélanie Prevost (Francophone)

Regrets: Adam Haviaras (MHSTCI)
Steven Kraus (OLS-North)
Carole-Ann Demers (Northern)

1. Call to order:

Elise C. Cole (OLA) called the meeting to order at 205pm. Quorum was achieved for the meeting. Elise welcomed our two new members: Mélanie Prevost, the Francophone representative from the Val Rita Library (e-mail is biblioalrita@gmail.com) and Feather Maracle, the First Nation representative, the CEO at the Six Nations Public Library (e-mail is director@snpl.ca).

2. Approval of the Agenda:

Motion 20-21 – It was moved by Caroline Goulding and seconded by Alicia Subnaik Kilgour that the Agenda be approved as presented. CARRIED.

3. Approval of the minutes of the May 13, 2020 meeting:

Motion 20-22 – It was moved by Sabrina Redwing Saunders and seconded by Alicia Subnaik Kilgour that the minutes for the meeting of May 13, 2020 be approved with the correction of the motion numbering to start at 20-17 rather than 20-18. CARRIED.

4. Business Arising from the Minutes:

- a) **Blanket extensions on 2020 Re-accreditation Audits.** These seven (7) libraries in southern Ontario accepted the extension: Huron County (12 branches), Leeds & 1000 Islands (3 branches), North Perth (3 branches), West Perth, Hastings Highlands, Trent Hills (3 branches), Oxford County (14 sites). Prince Edward County Library would like to move ahead with an audit of the system and 6 branches by mid-December 2020.

There was a discussion about whether those with extensions should be accredited for 4 years or the usual full five years. One of the sticking points is that there are another five libraries due for re-accreditation in 2021 (Lincoln, Brockville, Haldimand County, Innisfil and Six Nations) with the result that there might be too many audits for one year. It was agreed that the fee for the 4-year extension would be \$160, rather than the usual fee of \$200.

- b) **The availability of the 2021 edition of the Guidelines Checklist within the First Quarter of 2021.** It was noted that we have been unable to continue to work on making changes to the Guidelines Checklist, but that the Introduction piece should be updated to better reflect the virtual audits. Two items were agreed to:
- i) At the beginning of 2021, any changes made to the text would be included and the edition number would be changed to 2021
 - ii) Any changes made to the Guidelines Checklist in 2020 or for the upcoming 2021 edition should be translated. *Translation process, including costs, to be added to the next agenda for the October meeting.*

5. New Business:

- a) **Amalgamation of SOLS and OLS-North and impact on Guidelines Council.** Elise Cole and Sabrina Redwing Saunders met with Mellissa D’Onofrio-Jones, CEO of the OLS-North and Steven Kraus to discuss the OPLG Council and the OLS. It was agreed that the new OLS will continue to be the financial body for the Council and the Audits. The OPLG Guidelines Council will need to make some minor changes to the Terms of Reference. OLS will continue to make changes to the OPLG website, and when the Domain name comes up for renewal, will work to maintain that name.

6. Other Business:

- a) **November 11 meeting and Remembrance Day** - As some libraries are open and some closed, it was decided to move the November 11th meeting to the following week, Wednesday, November 18, 2020.
- b) **2021 meeting dates** - All OPLG Council meetings will be on the 2nd Wednesday of each month, as per the decision made during the March 2019 meeting. 2pm-330pm EST.
- c) **Celebrations for successful accreditations in 2020 and 2021** – While successful libraries/library systems would receive a letter on their achievement and a decal, if the OLA is not holding an in-person event, we should consider how we might offer a celebration/recognition. *To be added to the next agenda.*
- d) **Access to documents** - While the 2020 edition of Guidelines Checklist is available on the OPLG website at <https://ontariopubliclibraryguidelines.ca/7th-edition/> (under Editions in the top banner), the Google Drive will be used to edit the guidelines. New Council members will need to be given access to that Drive once the document editing begins again.
- e) **Presentation from Jorge Rivera regarding Edge 2.0 Toolkit:** While deemed to be a worthy product, there was some question about the applicability of Edge to the Guidelines Council work. Rather than make a presentation, it was agreed that Elise Cole would invite Jorge to send a memorandum on the Edge 2.0 in advance of our next meeting of October 14 for Council’s consideration. This way the Council can learn how you feel the Edge connects to our work as an accreditation board and in setting best practices for use by the Ontario Public Library Community.

7. Next meeting(s): October 14th, November 18th (3rd Wednesday) and December 9th

8. Motion to adjourn:

Motion 20-23 – It was moved by Caroline Goulding that the meeting be adjourned at 315PM. **CARRIED.**