

Ontario Public Library Guidelines Monitoring and Accreditation Council

Wednesday February 12th 2020 – 2pm-330pm EST

Via - Zoom

Minutes

Present: Brian Masschaele (ARUPLO)
Carole-Ann Churcher (Northern)
Cathy Fairbairn (Southern)
Steven Kraus (OLS-North)
Sabrina Redwing Saunders [Vice-Chair] (AMPLO)
Peggy Malcolm (SOLS)

Absent: Elise C. Cole / Oakville PL [Chair] (OLA)
Caroline Goulding (OLBA)
Audrey Duval (First Nation)
Adam Haviaras (MHSTCI)
Alicia Subnaik Kilgour (CELUPL)
Vacant [Francophone]

1. Call to order:

Sabrina Redwing Saunders [Vice-Chair] (AMPLO) called the meeting to order at 200pm. Quorum was achieved for a portion of the meeting.

NOTE: The OPLG Council had concurrence from the Members present to defer from the regular order of business for the purposes of including key council members absent in significant decision making required from this meeting tabled till the March 2020 meeting.

As a result of change in the order of business the following items were discussed, motioned and approved:

PM provided Council with some logistical context pertaining to the auditing process for county and large multi-branch library systems.

PM and Council discussed the challenges of “virtually touring” large multi-branch systems as per the new auditing guidelines.

SS, PM and SK discussed with Council necessary updates required to update, clarify and refine the instructions for virtual auditing. Specific clarification updates are required to use the Auditing Excel Spreadsheet in an annotated form by the Library System requesting an audit and the uploaded documents to their Google Drive folder. PM and SK will update the document and forward it to council for review.

Council spoke to and discussed the need to set firm annual deadlines for audit applications, June 1st, audit Scheduling August 1st, and Audit Report Completion for October 1st which will be up for review and consideration.

Council has highlighted a need for further and additional discussions relating to the translation of any updated documents for all French or bilingual libraries.

Council has decided to cease the current review process for the 2020 period and release the current version in April 2020 to become the first Annual Update. [Council ceased editing at the end of Section 18 + any high value items beyond by request before closing the document for 2020].

Council agreed to share the final draft reviews of the OPLG Guidelines 2020 before the end of March 2020 for an April 2020 release date.

Motion 20-04 - That the Instructions Document for Virtual Audits be updated to clarify the process for document upload and the annotated EXCEL sheet required to more efficiently complete the virtual audit process.

Moved: Brian Seconded: Steven – CARRIED.

Motion – 20-05 - That the OPLG Council authorize the expenditure to physically audit, as part of a hybrid audit, the upcoming larger multi-branch systems who hold more that 5+ Branches from the OPLG Council Budget line held in trust by OLS-North on behalf of Council.

Moved: Seconded: - Deferred to March 2020.

Motion – 20-06 - That Huron County, Oxford County, Middlesex County and Prince Edward County, for 2020 be authorized to be audited in a hybrid fashion with an in-person visit component to be conducted by Branch and an electronic document review as per the Virtual Auditing Instructions, to reflect the need to physically be present at the numerous branches required to be reviewed in the process.

Moved: Cathy Seconded: Carole-Ann – CARRIED.

Quorum was lost at 315PM.

* The remainder of the agenda as presented was not addressed and deferred till the March 2020 meeting. Please see below:

2. Approval of the Agenda

Motion 20- – It was moved by: and Seconded by: that the Agenda be approved as presented. CARRIED.

3. Approval of the minutes of the previous meeting:

Motion 20- – It was moved by: and Seconded by: that the minutes for the meeting of January 8th 2020 be approved as presented.

4. Business Arising from the Minutes:

a. TPL Edge Presentation – Jorge Rivera TPL

b. OPLG Editions Release – Website Update + Translation

c. Language Recommendations 14.7 / 14.11 -

14.7 - New – Local History Policy

The library maintains a policy inclusive of its community and territory history that includes: inclusive types of local history materials collected; genealogy collections and their circulation status; geographic area covered; techniques or methods used for materials preservation; and public use of the materials in the collection or archived by the library or library partners in the community. Policy should recognize that some collection material may have a historical colonial perspective

Local history collections should be developed to recognize all peoples who live or have lived in the library's community and territory. They should reflect respect for and reconciliation with Indigenous people.

14.11 – New - Indigenous Awareness and Reconciliation

Indigenous Awareness and Reconciliation – The Canadian and International Library Community have created strategies and resources that address the library sector's need to recognize and embrace the principles of Truth & Reconciliation with Ontario's diverse Indigenous populations. Subject to the frameworks developed, as updated and inclusive of input from Indigenous peoples, three elements should be included in each Library's policy documents.

1) A statement that endorses a Respect and Land Acknowledgement Declaration for original Indigenous peoples of the territory your library is in;

2) a collection development policy statement that addresses the value of Indigenous collection materials and enables Indigenous authors and content creators to be included and highlighted;

3) a policy statement that highlights the provision of library services for Indigenous peoples and that can include plans or policies to partner with Indigenous peoples and their communities

The above is recommended as a dedicated Indigenous Awareness and Reconciliation policy but could also be included in other policies.

Recommended resources to inform these policies include input and reports from The Indigenous Task Group of the Ontario Library Association, and the Truth & Reconciliation Committee of the Canadian Federation of Library Associations for further consultation.

d. 2019 Guidelines Document review – All - @ Section 18.4

e. Virtual audit documentation – Review / Update

5. New Business:

a. Intellectual Freedom Statement Update from the Ontario Library Association Annual General Meeting

Motion 20- – That the Ontario Public Library Guidelines Monitoring and Accreditation Council endorse and adopt, for the purposes of updating the OPLG Guidelines to reflect, the amendments proposed, in the Ontario Library Association Statement on Intellectual Freedom as passed at the OLA AGM 2020.

Moved: Seconded: CARRIED.

6. Other Business:

For tracking purposes:

a. Interlibrary loan and Guidelines (22.4) – OPLG Council briefly discussed current examples occurring in the province with the re-start of ILLO services in public libraries.

b. Marketing Package & Press Release for 2020 new Guidelines Edition – Website Update Pre-OLA re: Changes. Elise, Alicia, Sabrina, Steve to draft and bring Council pre-December 2019 meeting.

c. Social Media Presence to be enhanced – Moved into 2020 to link to Marketing plan Development.

7. Next meeting(s):

All OPLG Council meetings will be on the 2nd Wednesday of each month, as per the decision made during the March 2019 meeting. **2pm-330pm EST.**

Upcoming Dates:

March 11th 2020

April 8th 2020
May 13th 2020
June 10th 2020

8. Motion to adjourn:

Motion 20- – It was moved by: that the Meeting be adjourned at pm
CARRIED.