

# Ontario Public Library Guidelines Monitoring and Accreditation Council

Wednesday January 8<sup>th</sup> 2020 – 2pm-330pm EST

Via - Zoom

Minutes

Present: Elise C. Cole / Oakville PL [Chair] (OLA)  
Sabrina Redwing Saunders [Vice-Chair] (AMPLO)  
Brian Masschaele (ARUPLO)  
Alicia Subnaik Kilgour (CELUPL)  
Carole-Ann Churcher (Northern)  
Cathy Fairbairn (Southern)  
Adam Haviaras (MHSTCI)  
Steven Kraus (OLS-North)

Absent: Peggy Malcolm (SOLS)  
Caroline Goulding (OLBA)  
Audrey Duval (First Nation)  
Vacant [Francophone]

## 1. Call to order:

Steven Kraus [OLS-North] called the meeting to order at 203pm. Quorum was achieved.

## 2. Approval of the Agenda

**Motion 20-01** – It was moved by: Brian and Seconded by: Elise that the Agenda be approved as presented. CARRIED.

## 3. Approval of the minutes of the previous meeting:

**Motion 20-02** – It was moved by: Sabrina and Seconded by: Carole-Ann that the minutes for the meeting of December 11<sup>th</sup> 2019 be approved as presented. CARRIED.

## 4. Business Arising from the Minutes:

a. **2019 Guidelines Document review – All** (*Deferred to February 2020 Meeting*)

b. **OLA Super Conference – OPLA Banquet – Awards / Preparations Update**

AH – Noted MHSTCI Minister will be present, co-presenter TBD. Plans in motion to attend to signatures for the certificates and attend to the particulars to present the accreditations in alphabetical order.

Council – Noted the acknowledge Dryden PL during the 2020 presentation.

- c. **OLA Super Conference Annual Luncheon**
- d. **TPL Edge Presentation Request – (Deferred to February 2020 Meeting)**
- e. **“OPLG Editions” News Release for Posting / Sharing**

AK – Inquired about marketing roll out plans.

Council – Discussed upcoming plans to illustrate the marketing plan.

Including reaching out to the municipal sector through the various conferences.

BM spoke to the upcoming ROMA conferences and plans with the Library Sector.

**Concurrence from Council to Post the initial Letter to the OPLG website, after Super Conference.** Document should be translated into French.

- f. **Language Recommendations for Guidelines - 14.7 / 14.11 – Final Language (Deferred to February 2020 Meeting)**

## **5. New Business:**

- a. Accreditation Audit Reports:

**Deferred Motion 19-50** - That the accreditation of the Midland Public Library System be approved under the Ontario Public Library Guidelines 7th Edition for a period of 5 years expiring December 31st 2025.

**Moved: Elise Seconded: Cathy – Carried.**

**SS spoke to the audit process and updates recently conducted to finalize their report.**

**SS abstained from the vote due to co-auditing.**

**Deferred Motion 19-52** - That the re-accreditation of the Grand Valley Public Library System be approved under the Ontario Public Library Guidelines 7th Edition for a period of 5 years expiring December 31st 2025.

**Moved: Alicia Seconded: Elise – Carried.**

**SS spoke to the ongoing work to continue more detailed review and updates into 2020.**

**SS abstained from the vote due to co-auditing.**

\* General Note – Legislation remains a challenge for some public libraries seeking accreditation and re-accreditation.

SS further noted a need for some adjustments to the virtual audit process. Specifically speaking to the documentation well in advance vs. virtual site visit process. Emphasis on a value added result from any auditing activity being conducted under the Guidelines.

**Council has noted a desire to revisit and refine the Virtual Auditing document in early 2020.**

**6. Other Business:**

For tracking purposes:

- a. Interlibrary loan and Guidelines (22.4) – OPLG Council briefly discussed current examples occurring in the province with the re-start of ILLO services in public libraries.
- b. Marketing Package development still underway.
- c. Social Media Presence to be enhanced – Moved into 2020 to link to Marketing plan Development.

**7. Next meeting(s):**

All OPLG Council meetings will be on the 2<sup>nd</sup> Wednesday of each month, as per the decision made during the March 2019 meeting. **2pm-330pm EST.**

Upcoming Dates:  
February 12th 2020  
March 11th 2020  
April 8th 2020  
May 13th 2020  
June 10th 2020

**8. Motion to adjourn:**

**Motion 20-03** – It was moved by: Elise that the Meeting be adjourned at 246pm **CARRIED.**