

## Ontario Public Library Guidelines Monitoring and Accreditation Council

Wednesday October 9<sup>th</sup> 2019 – 2pm-330pm EST

Via - Zoom

Minutes

Present: Sabrina Redwing Saunders [Vice-Chair] (AMPLO)  
Brian Masschaele (ARUPLO)  
Alicia Subnaik Kilgour (CELUPL)  
Carole-Ann Churcher (Northern)  
Audrey Duval (First Nation)  
Caroline Goulding (OLBA)  
Peggy Malcolm (SOLS)  
Steven Kraus (OLS-North)

Absent:  
Elise C. Cole / Oakville PL [Chair] (OLA)  
Rod Sawyer (MTCS)  
Cathy Fairbairn (Southern)  
Vacant [Francophone]

### 1. Call to order:

Sabrina Saunders [Vice-Chair] called the meeting to order at 205pm Quorum was achieved.

### 2. Approval of the Agenda

**Motion 19-37** – It was moved by: Alicia and Seconded by: Steve that the Agenda be approved as amended. CARRIED.

**+ St. Mary's Audit Report to be received for Review under New Business**  
**+ Violence and Harassment in the Workplace Correspondence to be sent out to the listservs North / South via the OLS's on behalf of the OPLG.**

### 3. Welcome to our newest Council Members:

- [First Nation] Audrey Duval, Big Grassy First Nation Public Library
- [Northern] Carole-Ann Churcher, Timmins Public Library
- [AMPLO] Sabrina Saunders (Vice-Chair), Blue Mountains Public Library
- [OLBA] Caroline Goulding, Dryden Public Library Board

#### 4. Approval of the minutes of the previous meeting:

**Motion 19-38** – It was moved by: Alicia and Seconded by: Peggy that the minutes for the meeting of September 11<sup>th</sup> 2019 be approved as presented. CARRIED.

#### 5. Business Arising from the Minutes:

##### a. Francophone Representative Vacancy on the OPLG Council –

- SK and PM reported no candidates.
- EC asked to approach OLA – ABO-Franco for some advice and insight. Council will check back in shortly.

##### b. 2019 Guidelines Document Review – (Editing Resumes at Section 8, Area II Tab)

The OPLG Council reviewed and edited the Guidelines up to Guideline 12.1

\* The OPLG Council has agreed to do a full review of the entire document by the November meeting and annotate with comments in the Google Doc.

##### c. Deferred Motion 19-33 – That the Ontario Public Library Monitoring and Accreditation Council receive the appointment a member Public Library to the position of AMPLO Representative on the OPLG Council.

Moved by: Brian Seconded by: Alicia

##### d. Violence in the Workplace Memorandum:

SK spoke to the launch of the document on October 21<sup>st</sup> North / South Listservs.

SS noted communication strategies discussion forthcoming.

#### 6. New Business:

##### a. OPLG Council Vacancies, Nominations & Appointments - Fall 2019

**Motion 19-39** – That the Ontario Public Library Monitoring and Accreditation Council receive the appointment from the OLBA to act as their Representative on the OPLG Council.

Moved by: Brian Seconded by: Alicia

\* Caroline Goulding was appointed to serve on the OPLG Council by the OLBA, she is a member of the Dryden Public Library Board in North Western Ontario.

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\*\* Note – Updated Council Membership, which reflects the motions above provide for the following changes:

1. [OPLA] Elise C. Cole [Chair]
2. [AMPLO] **Sabrina Saunders** (Vice-Chair)
3. [CELUPL] Alicia Subnaik Kilgour
4. [ARUPLO] Brian Masschaele
5. [Northern] Carole-Ann Churcher
6. [Southern] Cathy Fairbairn
7. [First Nation] Audrey Duval
8. [Francophone] **Vacant**
9. [MTCS] Rod Sawyer
10. [SOLS] Peggy Malcolm
11. [OLS-North] Steven Kraus
12. [OLBA] **Caroline Goulding**

b. Accreditation Audit Reports:

- St.Mary's Public Library

**Motion 19-40** - That the re-accreditation of the St. Mary's Public Library System be approved under the Ontario Public Library Guidelines 7th Edition for a period of 5 years expiring December 31st 2024.

**Moved: Caroline Seconded: Brian – Carried.**

**PM spoke to the audit process.**

**Peggy abstained due to co-auditing this Library Report.**

PM noted that an in-person audit was conducted.

PM offered a further update on pending audits:

- South to be completed traditionally (paper and onsite): Thorold, Champlain
- South to be completed virtually with uploads: Grand Valley, Essa, Centre Hastings, Kanahote Tyandinega (check spelling)
- South requesting sections: Middlesex, Huntsville
- South expired but interested in renewing in 2020: St Thomas, Brant County
- South expired but no response to inquiries: Ft Erie—Alicia will reach out to the CEO.

- Peggy will send a complete list of who is expiring and any directions made at this time towards re-accreditation.
- Steven will be asked to put a similar list together.

#### 7. Other Business:

For tracking purposes: Interlibrary loan and Guidelines (22.4) – OPLG Council briefly discussed current examples occurring in the province with the re-start of ILLO services in libraries.

Addition of - Marketing Package & Press Release for 2020 new Guidelines Edition.  
+ Social Media Presence to be enhanced.

#### 8. Next meeting(s):

All OPLG Council meetings will be on the 2<sup>nd</sup> Wednesday of each month, as per the decision made during the March 2019 meeting. **2pm-330pm EST.**

Upcoming Dates:

November 13<sup>th</sup> 2019

December 11<sup>th</sup> 2019

#### 9. Motion to adjourn:

**Motion 19-41** – It was moved by: Steven that the Meeting be adjourned at 333pm  
**CARRIED.**