

Ontario Public Library Guidelines Monitoring and Accreditation Council

Wednesday April 10, 2019 – 2pm-3:30pm EST

Via - Zoom

Minutes

Present: Elise C. Cole / Oakville PL [Chair] (OLPA/OLA)
Peggy Malcolm [SOLS]
Brian Masschaele [ARUPLO]
Alicia Subnaik Kilgour [CELUPL]
Caroline Goulding [Northern/Small]
Carole Marion [Francophone]
Sabrina Redwing Saunders [Vice-Chair] (First Nation)

Regrets: Rod Sawyer [MTCS]
Steven Kraus [OLS-North]
Deborah Duce [AMPLO]
Cathy Fairbairn [Southern/Small]

The position from OLBA/OLA is currently vacant.

1. Call to order:

Elise C. Cole [Chair] called the meeting to order at 208 pm. Quorum was achieved as 7 of the 11 appointed members were in attendance.

2. Approval of the Agenda:

Motion 19-14 – It was moved by: Carole Marion and Seconded by: Caroline Goulding that the Agenda be approved with the change in order to put New Business before Business Arising. CARRIED.

3. Approval of the minutes of the previous meeting:

Motion 19-15– It was moved by: Carole Marion and Seconded by: Caroline Goulding that the minutes for the meeting of March 20, 2019 be approved as amended to correct typo of appropriate and change formatting from all bold. CARRIED.

4. New Business:

Setting the Annual Deadline for Audit Scheduling.

The issue is centred on having time to complete an audit if the request is placed too close to the “cut-off” to prepare for the OLA SuperConference in Jan/Feb. It was agreed that if a ‘request for audit’ is made by October 1st, we can guarantee that an audit could be arranged in this year.

5. Business arising from the minutes:

a) Terms of Reference

The Executive met to discuss some of the proposals discussed at the March 20th Council meeting. There was continued discussion about the intent of the membership section with respect to actual appointments and establishing quorum for a Council meeting. The Terms of Reference were updated to count the number of appointments (12). In the attendance section of the minutes, the actual number of filled positions will be noted. As an example, at the present time, there should be 12 appointees, but only 11 positions are currently filled. This means that 6 members are needed to hold a meeting with quorum.

Motion 19-16– It was moved by: Brian Masschaele and Seconded by: Carole Marion that the Terms of Reference be adopted as amended. CARRIED.

b) 2019 Guidelines Document Review

OPLG council continued the work on the current edit of to be completed for the end of 2019 for the next release.

Guideline 4.5 was left for next meeting as it involves government reports.

Alterations were made to guidelines up to, and including Guideline 6.2 and noted in the document on the Google Drive.

6. Other Business:

None

7. Next meeting(s):

May 8, 2019– 2pm – 330pm EST

June 12, 2019– 2pm – 330pm EST

July 10, 2019 – 2pm – 330pm EST

August 14, 2019 – 2pm – 330pm EST

8. Motion to adjourn:

Motion 19-17– It was moved by: Caroline Goulding that the meeting be adjourned at 3:28 pm. CARRIED.