

Ontario Public Library Guidelines Monitoring and Accreditation Council

Tuesday April 24th 2018 1pm-3pm EST

Via - Google Hangouts

Minutes

Present:

Alicia Subnaik Kilgour [CELUPL]
Carole Marion [Francophone]
Caroline Goulding [Northern]
Cathy Fairbairn [Southern]
Deborah Duce [AMPLO]
Peggy Malcolm [SOLS]
Rod Sawyer [MTCS]
Sabrina Redwing Saunders [Vice-Chair] (First Nation)

Regrets:

Leanne Clendening [Ex-Officio]
Elise C. Cole / Oakville PL [Chair] (OLA)
Steven Kraus [OLS-North]
Kelly Bernstein [ARUPLO]

1. Call to order:

Sabrina Redwing Saunders [Vice-Chair] called the meeting to order 104pm as Quorum was achieved.

2. Approval of the Agenda

Motion 18-12 – Moved by: Caroline and Seconded by: Deborah that the Agenda be approved as presented. CARRIED.

3. Approval of the minutes of the previous meeting:

Motion 18-13 – Moved by: Carole and Seconded by: Caroline that the minutes for the meeting of March 9th 2018 be approved as presented. CARRIED.

4. Business arising from the minutes:

- a. Press Release: Deferred to next meeting
- b. Tracking Chart: All Council members were reminded to add their contacts and potential libraries to the Tracking Chart.
- c. Item 7.8 Participation in Local Planning: Consideration for formal and informal participation. Informal can include those CEOs and staff who are not invited to sit on Town committees but rather as guests. They can voice but not vote which is an

informal participation. A second example of speaking with the mayor about needs outside of Council was given as an example of informal. This was discussed as not being an aspect the audit team could use, but the first informal would be considered, but is still formal as the staffer is participating.

- d. The White Paper was discussed. Rod agreed to provide additional feedback to Sabrina and that Sabrina would edit and present back to the working group and the OLSs CEOs.

Motion 18-14 – Moved by: Cathy and Seconded by: Deborah that White Paper be edited by the working group and SOLS and OLS-N CEOs and then released to the Ministry via the Council appointee. CARRIED.

- e. Terms of Reference: The Terms of Reference was reviewed and approved by the Council. Discussions occurred around membership and the described reporting relation with OLS-N. It was determined that the Council is an independent body, as was described in the 1990 establishment priorities, and was as such edited for approval. This change in the Terms of Reference was not seen as being an actual difference in Council function as any reporting is for the purpose of administrative financial requests. Further, this was done with respect for the current relationship with OLS-N.

Motion 18-15 – Moved by: Caroline and Seconded by: Alicia that the Terms of Reference be approved as amended. CARRIED.

- f. Translation: SOLS has agreed to pay the 50% of translation and is awaiting response from OLS-N in order to complete the translation of the 7th Edition. The Chair and Vice Chair will follow up to determine timeline of translation.

5. New Business:

- a. Research Monthly Report: Sabrina provided a brief update. She stated two final papers were posted to the Google Drive. The first is the report on accreditation needs as described prior. The second is a report on certification for library staff. Both were utilized in the editing of the 2018 version of the White Paper. Findings which could be implemented into a workplan included the need for promoting the importance of accreditation to Boards and Trustees. Scheduling sessions at each Fall Trustee Council is an opportunity and including information in the orientation kits which are provided.
- b. May 29th Minute taker: Peggy agreed to take minutes at the next meeting.

Motion 18-16 – Moved by: Carole and Seconded by: Rod that the Ontario Public Library Guidelines and Accreditation Council approve the New Business as information. CARRIED.

6. Next meeting(s):

May 29th 10am-12pm EST

June 12th 1-3pm EST

7. Motion to adjourn:

Motion 18-17 – It was moved by: Carole that the Meeting be adjourned. CARRIED.