

Ontario Public Library Guidelines Monitoring and Accreditation Council

Tuesday January 15th 2019 – 10am-12pm EST

Via - Google Hangouts

Minutes

Present: Elise C. Cole / Oakville PL [Chair] (OLA)
Rod Sawyer [MTCS]
Steven Kraus [OLS-North]
Cathy Fairbairn [Southern]
Peggy Malcolm [SOLS]
Brian Masschaele [ARUPLO]
Alicia Subnaik Kilgour [CELUPL]
Caroline Goulding [Northern]

Regrets:

Carole Marion [Francophone]
Deborah Duce [AMPLO]
Sabrina Redwing Saunders [Vice-Chair] (First Nation)
Leanne Clendening [Ex-Officio]

1. Call to order:

Elise C. Cole [Chair] called the meeting to order at 1021am Quorum was achieved.

2. Approval of the Agenda

Motion 19-01 – It was moved by: Rod and Seconded by: Alicia that the Agenda be approved as presented. CARRIED.

3. OPLG Council Elections

a. Chair

Nominations: Elise Cole by Rod

Elise accepts the nomination.

Motion 19-02: That Elise Cole be accepted as nominated as the Chair of the Ontario Public Library Guidelines Monitoring and Accreditation Council for a period of two years ending in January 2021.

Mover: Caroline Seconded: Alicia. Carried.

b. Vice Chair

Nominations: Sabrina Saunders by Elise

Sabrina accepted the Nomination via Email.

Motion 19-03: That Sabrina Saunders be accepted as nominated as the Chair of the Ontario Public Library Guidelines Monitoring and Accreditation Council for a period of two years ending in January 2021.

Mover: Elise Seconder: Cathy Carried.

4. Approval of the minutes of the previous meeting:

Motion 19-04 – It was moved by: Peggy and Seconded by: Cathy that the minutes for the meeting of December 14th 2018 be approved as presented. CARRIED.

5. Business arising from the minutes:

a. Discussion re: Compliance Document – Revisited

SK – Spoke to the changes proposed and the re-write will be brought back to OPLG Council for the March 2019 meeting.

Council agreed unanimously.

b. Virtual Audit Follow Up – Next Steps – Discussion

No further action at this time.

c. OPLG Terms of Reference Update – Discussion Incl. Audit Team Mandate

SK – Spoke to the updated language and the forthcoming discussion in February 2019 for final edits and approval.

PM – Questioned the OLBA representative addition. The history of this addition was reviewed.

Master Document in Google Drive to be sent out.

d. 2019 Guidelines Document Setup / Working Area in Google Drive – Discussion

EC – Spoke to the beginnings of edits already posted and new materials to be discussed for a new Master Document.

The link to be re-sent out to the OPLG.

SS's edits have also been posted.

SK – Folder to be re-organized.

ASK – Have edits to add, as does BM.

New discussion will be followed up in February 2019.

EC + PM spokt to the concept of an “Audit Window” was discussed for time frame for each “Audit Season”.

e. Audit Team Training – March 2019 – Discussion – Attendance Item

SK + PM - spoke to the approach to the audits / approach and details required. Date to be set for March 2019.

f. Retirement of “Editions” Statement from the OPLG

SK spoke to the release information / changes required.

EC + SS to draft some language to present and post to the web.

6. New Business:

a. Ex-Officio's Invitation to Council Meeting – February or March 2019

EC spoke to the OPLG's meeting.

SK to send correspondence to Management Team to invite MDJ to the March 2019 OPLG Meeting.

b. OLA Super Conference – Awards Event 2019

EC spoke to the details of the upcoming event and the attendees who will be received and those who will not be in attendance but will be acknowledged.

Certificate distribution in absence was also discussed TBD for missing recipients.

c. Standing Meeting Date for Council 2019-2020

SK spoke to the request for consideration of this concept.

EC spoke to pros/cons of scheduling and opportunities.

Wednesdays 2pm-330pm EST will be tested as a proposed time.

7. Other Business:

a. Confirmation of OLA Super Conference Luncheon 2019

Details TBD based on availability of OPLG members who have numerous commitments, presentations and meetings.

8. Next meeting(s):

a. February 20th 2pm-330pm EST

b. March 20th 2pm-330pm EST

9. Motion to adjourn:

Motion 19-05 – It was moved by: Brian that the Meeting be adjourned at 1132am
CARRIED.